



# AUDITION PACKET



Thank you for auditioning for SVCT's

Production of

*MOANA JR. CHILDRENS SHOW*

*Ages 6-13*

A musical with music and lyrics by Lin-Manuel Miranda, Opetaia Foa'i and Mark Mancina, and book adapted by Susan Soon He Stanton.

**SHOW DATES: 10 performances:**

Friday through Sunday. Please note the show will close on a Saturday Matinee  
September 22 - October 7, 2023.

Friday & Saturday evening performances start at 7pm. Saturday and Sunday matinees start at 2pm.

**REHEARSALS: Rehearsals:** Weekly, Monday through Thursday, from 5:30pm-8pm. Rehearsals begin Monday, August 6, 2023. Please note during tech and heck week the cast will rehearse until 9pm.

**Actor Acknowledgement:** All roles are volunteer and non-AEA.

**Diversity, Equity, and Inclusion** South Valley Civic Theatre expects that all people, regardless of race, ethnicity, sexual identity, culture, age, gender expression, background, ability, economic status, education, credentials and experience have the opportunity to be engaged in our programming. We encourage all actors to audition.

**Actor Name:** \_\_\_\_\_ **Preferred Pronoun:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

\_\_\_\_\_  
**Audition Number**

(Assigned on arrival)

**PLEASE PRINT NEATLY:**

\_\_\_\_\_  
**AUDITIONER NAME**

**Address:** \_\_\_\_\_

\_\_\_\_\_

**\*\*Parent Email:** \_\_\_\_\_

**\*\*Parent Cell:** (    ) \_\_\_\_\_

**\*\*IF UNDER 18 YEARS OLD, PARENT CONTACT INFORMATION IS REQUIRED\*\***

**Height:** \_\_\_\_\_ **Weight:** \_\_\_\_\_

**Age:** \_\_\_\_\_

**Grade in 2023-2024 School Year:** \_\_\_\_\_

**Attach a 3" x 4"  
(or smaller)  
Head Shot here.**

## **AUDITION DETAILS**

Sign up for an in-person audition. In-person auditions are on the *evenings of 7/10 and 7/11 beginning at 6PM*

❖ In-person auditions will be held at:

**The SVCT Warehouse  
16842 Joleen Way Bldg. G2 Morgan Hill, CA**

Attend the in-person audition on the date and time you signed up for. The space will open at least 30-minutes prior to the audition start time and we plan to start auditions promptly. Therefore, please **be respectful of our Volunteer Staff and others auditioning by arriving early and being prepared.**

❖ You will be singing for the vocal director and the choreographer will be teaching you a short dance piece. Please dress in comfortable clothing that you can move well in.

❖ The **Audition Panel** will be comprised of: Jenn Oliphant (Director), Malisha Kumar (Assistant Director, Lynette Oliphant (Vocal Director), Natalie Fitzgibbons (Choreographer), Ken Christopher (Producer) and Michael Horta (Producer).

**CALLBACKS:** Callbacks are held at **The SVCT Warehouse, 16842 Joleen Way Bldg. G2 Morgan Hill**

Callbacks are by invitation only on **Sunday, July 16, 2022**

**\*\*\*If you cannot attend callbacks at this time let the staff know at your first audition and other arrangements can be made.\*\*\***

If asked to return, you will be provided with a time to arrive. (**Callbacks are not indicative of casting and not all auditioners will be needed for callbacks.**)

**CAST LIST:** Cast List will be posted on [www.SVCT.org](http://www.SVCT.org), and on South Valley Civic Theatre's Facebook page. Some roles may be communicated directly by the Producers.

**Show Experience: List Previous Show Experience (you may attach a resume)**

SHOW	THEATER COMPANY	ROLE(S)	YEAR

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- **VOCAL RANGE:** \_\_\_Unknown \_\_\_Soprano \_\_\_Alto \_\_\_Tenor \_\_\_Baritone \_\_\_Bass
- **Are you CURRENTLY IN OTHER PRODUCTIONS? Where/when?** \_\_\_\_\_
- **FEMALE ACTORS - are you willing to play a male/boy role?** \_\_\_\_\_YES \_\_\_\_\_NO
- **ARE THERE ROLES YOU ARE NOT WILLING TO DO?** (i.e., lead, supporting, ensemble, specific character)? If not indicated, we expect you to accept any role offered with enthusiasm and dedication. **I WILL NOT ACCEPT THE ROLE OF:** \_\_\_\_\_
- **List any SPECIFIC ROLE(S) you would like to be considered for?** \_\_\_\_\_
- **List any SPECIFIC SKILLS/TRAINING:** \_\_\_\_\_
- **List any PHYSICAL LIMITATIONS:** \_\_\_\_\_
- **Are you AVAILABLE FOR CALLBACKS Sunday, July 16 if asked?** \_\_\_\_\_YES\_\_\_\_\_NO

**All rehearsal conflicts must be communicated within the audition packet.**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	8/7 5:30-8pm PARENT MEETING AND READ THRU	8/8 5:30-8pm	8/9 5:30-8pm	8/10 5:30-8pm	8/11	8/12
8/13	8/14 5:30-8pm	8/15 5:30-8pm	8/16 5:30-8pm	8/17 5:30-8pm	8/18	8/19 SET CONSTRUCTION 9am - 3pm
8/20	8/21 5:30-8pm	8/22 5:30-8pm	8/23 5:30-8pm	8/24 5:30-8pm	8/25	8/26 SET CONSTRUCTION 9am - 3pm
8/27	8/28 5:30-8pm	8/29 5:30-8pm	8/30 5:30-8pm	8/31 5:30-8pm	9/1	9/2 SET CONSTRUCTION 9am - 3pm
9/3	9/4 5:30-8pm	9/5 5:30-8pm	9/6 5:30-8pm	9/7 5:30-8pm	9/8	9/9 SET LOAD IN MANDATORY
9/10 <b>NO CONFLICTS ALLOWED AFTER 9/10</b>	9/11 <b>TECH WEEK 6 - 9PM</b>	9/12 <b>TECH WEEK 6 - 9PM</b>	9/13 <b>TECH WEEK 6 - 9PM</b>	9/14 <b>TECH WEEK 6 - 9PM</b>	9/15 <b>TECH WEEK 6 - 9PM</b>	9/16
9/17	9/18 <b>HECK WEEK</b>	9/19 <b>HECK WEEK</b>	9/20 <b>HECK WEEK</b>	9/21 <b>HECK WEEK</b>	9/22 <b>OPENING NIGHT!</b>	9/23 <b>MATINEE AND EVENING SHOW</b>
9/24 <b>MATINEE SHOW</b>	9/25	9/26	9/27	9/28	9/29 <b>EVENING SHOW</b>	9/30 <b>MATINEE AND EVENING SHOW</b>
10/1 <b>MATINEE SHOW</b>	10/2	10/23	10/4	10/5	10/6 <b>EVENING SHOW</b>	10/7 <b>CLOSING SHOW AND SET STRIKE MANDATORY</b>
10/8 <b>COMPLETE SET STRIKE MANDATORY AND CAST PARTY</b>						

**\*\*PARENT/GUARDIAN TIP\*\*** Make a copy or take pictures on your phone of your conflict dates so you have the information available for your easy reference.

# PERFORMER/PARENT CONTRACT & PRODUCTION POLICIES

## VACCINATION & MASKING CONSIDERATIONS FOR AUDITIONS & PARTICIPATION IN SVCT PRODUCTIONS

**Vaccinations for SVCT cast and staff are highly recommended but no longer required.** Individual producers may still strongly encourage the continuing of wearing masks while rehearsing or working in SVCT's warehouse as a means to limit the spread of respiratory infections. In addition, we count on our cast and staff members to self-monitor: If you experience Covid-19 symptoms or receive a positive Covid-19 test, please alert your producer immediately.

SVCT will review its Covid-19 Statement for each of its shows to align with the State of California and Santa Clara County mandates and recommendations.

❖ We cannot change content provided by the publisher. Therefore, we reserve the right to cast based upon our discretion. **It is possible that NOT all those that audition will be cast.** Priority may be given to family members as well. You have a choice to participate or not. SVCT is committed to helping the performers grow in their craft while providing quality entertainment in the most professional atmosphere. We will communicate as frequently and timely as possible but please remember that we are volunteers.

❖ **CAST ATTENDANCE, PUNCTUALITY & REHEARSAL REQUIREMENTS:** Performers should assume that they will be needed at every rehearsal unless advised otherwise. We will try to distribute the rehearsal schedule one week in advance, but we may have to adjust. Actors are to attend all rehearsals for which they are scheduled, and they are to remain at rehearsals until the rehearsal is completed or they are excused. Actors should be not just on time- **they should be at least 5-10 minutes early and ready to start promptly.** Performers will communicate directly to the producer(s) if actors will be late or miss rehearsal due to illness. Do not rely upon others to make this communication. Actors that are habitually late to rehearsal, miss rehearsals without contacting the producers, or significantly change their rehearsal conflict schedules after casting are subject to disciplinary measures (role reduction, removal from the show, etc.) at the director's discretion. **Tech Weeks (9/11 – 9/15) and Heck Week (9/18 – 9/22)** attendance is mandatory, no exceptions will be made without previous consent before casting. Tech Week and Heck Week rehearsals will likely be 6pm–9pm but **could run longer**, so please be prepared.

❖ **SIGN-IN SHEETS:** Actors should sign in and out of every rehearsal. Volunteer Sign-In sheets to track your family's hours will be at pre-show opportunities & and Sign-Up Genius will be used once the show begins.

❖ **REHEARSAL DROP-OFFS:** Minor actors should not be dropped off unless a staff member is present, and the warehouse is open. We do not want your young actor waiting outside the warehouse without an adult present.

❖ **PARENT MEETING/ 1<sup>ST</sup> CAST MEETING ON Monday, 8/7 AT 5:30PM:** All cast members and one parent/guardian per family of minor actors must attend the first meeting. Fees are due at the first meeting unless arrangements are made with the Producer before the meeting. Scripts will not be assigned until a deposit is received.

❖ **ADULT PARTICIPATION REQUIRED:** Volunteers are an essential component of our show. We therefore require ADULT VOLUNTEER HOURS with each family providing a \$250 check at the intro/read through meeting which will be held (not cashed) as a deposit toward this responsibility. After casting is complete, families will receive a Welcome Packet with a Volunteer Sign-Up sheet. We anticipate an obligation of 25-40 hours per family, but the exact hours will be determined after the casting is complete and we have a definitive number of families. There are many areas to help and adult families (older siblings, grandparents, etc.) are welcome to help fulfill your obligation. Families can also elect to have their \$250 check immediately cashed to buy out of this option- please let the production team know if that is the case. **IF PARTICIPATION HOURS ARE NOT COMPLETE BY SET STRIKE, THE \$250 PARTICIPATION HOURS CHECK WILL BE CASHED AFTER 10/8/23. VOLUNTEER HOURS WILL NOT BE PRORATED.** If you are concerned about the volunteer requirement and the buyout is not an option for your family contact the Producers- there are many ways in which you can fulfill these volunteer hours, and this will help ensure fair participation for all!

## ❖ **OTHER FEES TO BE AWARE OF**

❖ **COSTUMES\*:** Costumes are provided by SVCT, however, undergarments, hosiery, shoes, stage makeup and any other item that will be actor-specific or deemed personal may be requested by the costumer for the actor to provide at the actor's expense. The Costumer has the ultimate discretion on costumes and actors should wear what they have been asked to wear.

❖ **SCRIPTS\*:** A script deposit of \$25 will be collected and held until the script is returned prior to Opening Night. We must collect the deposit check before a script will be issued.

❖ **CAST PARTY\*:** The amount for actors to attend will depend upon the venue chosen and would be collected once planned. Cast party fees are typically anywhere from \$10-\$30 or simply a potluck dish. If you or your family would like to host the cast party, please contact the Production Staff after casting.

❖ **DVD\*:** If we are granted approval to record one of our performances.

❖ **COMMUNICATIONS:** Rehearsal schedules and general announcements will be uploaded onto the private SVCT Moana Jr. Backstage Pass Facebook community and emailed to all email addresses provided. Rehearsals are **SUBJECT TO CHANGE (and sometimes with short notice)**, so please check Facebook and your email daily.

❖ **REHEARSAL & SHOW BEHAVIOR:** Staff will speak with cast members creating disruptions and parents will be notified if the behavior persists. During rehearsals actors are to remain quiet and respectful of staff and castmates. Cast members will respect the property of both SVCT and castmates (this includes but is not limited to NOT TOUCHING PROPS ASSIGNED TO OTHERS). Actors who continuously create problems or disruptions during rehearsals or performances may be removed from the show at the Director and Producer's discretion.

❖ **SHOW READINESS:** Actors must be "off book" by the Director's deadline and are expected to progress with rehearsals to the best of their ability by working at home as needed. The Director has sole discretion to act as they deem necessary for actors who are not ready for the show. This can include preparing an understudy or even a replacement. NOBODY wants this to happen so please stay on track!

❖ **CONTROLLED SUBSTANCES:** SVCT **prohibits** the presence of and/or being under the influence of any mood-altering substances, (legal or illegal), including alcohol, prescribed and other medications, and illegal and illicit substances during all rehearsals, previews, and performances. Those who in the judgment of the Director, Producer or Staff Member supervising the activity are clearly cognitively or physically impaired either by alcohol or some unknown substance to the degree that that they are disruptive and/or a potential threat to their own safety or the safety of any minor under the supervision of SVCT will face disciplinary action. The discretion of such actions falls upon the Director and Producer and may include, but are not limited to, the removal of individual(s) in an "altered state" with alternative pick-up's to be arranged to the best of our ability for impacted adults and actors. Regardless of whether it is an actor or parent/guardian who appears to be in an altered state, please note a possible outcome of the actor's removal from the show as such behavior has the detriment of affecting not just the actor but the entire Cast, Crew & Staff.

❖ **THOSE AUTHORIZED BACKSTAGE:** Once we move to the Morgan Hill Playhouse, from the first tech week rehearsal until set-strike, the only people permitted backstage are staff, backstage and technical crew. All other visitors backstage are strictly prohibited, even if the performance has ended that day. "Visitors," including parents and other family not working backstage, are not allowed AT ANY TIME. If you need to contact your actor, please see a lobby crew member. Producers have the discretion to authorize backstage personnel, but this will be on a case-by-case basis as needed. More details at Set move-in.

❖ **TICKETS:** Tickets will be made available via the link on [www.svct.org](http://www.svct.org). If you are new to SVCT, we do not require you to sell tickets but please tell your friends and family and market our show on social media! SVCT's Opening Night tradition is a cake and punch reception after the show for our cast, staff, and theater patrons.

❖ **AUTHORIZATION AND CONSENT FOR MEDICAL TREATMENT:** I (We), the undersigned, do hereby authorize representatives of SVCT to serve as agents for the undersigned to consent to any medical or surgical diagnosis or treatment and hospital care which is deemed advisable by medical staff of any hospital licensed by the State of California whether such diagnosis or treatment is rendered at the office of said physician or at said hospital or some other site. This waiver applies only in the event that neither parent/guardian can be reached in the case of an emergency.

**IN CASE OF EMERGENCY PLEASE CONTACT:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Allergies/Special Health Considerations:** \_\_\_\_\_

**Insurance Company:** \_\_\_\_\_ **Policy#** \_\_\_\_\_ **Hospital:** \_\_\_\_\_

**HOLD HARMLESS:** I/We understand and agree that SVCT will not be held responsible for injuries which occur to self/child/family members while attending or participating in any SVCT function. This authorization shall remain valid for the duration of the production. For the safety of my actor/myself as well as others, I have disclosed any and all medical information regarding the performer. I understand that failure to disclose any of the above information could result in my actor's/my exclusion and/or dismissal from the production.

**Advertising/Promotional Release:** I agree to allow my actor's or my image in photographs or video to be used for audition reference, in promotional materials and/or other SVCT activities.

*No, please do not use my/my performer's image or video.*

*I have read and reviewed the audition and participation policies of South Valley Civic Theatre and agree to abide by them while participating as a volunteer (actor, staff, crew).*

\_\_\_\_\_  
**Actor Name (PRINTED)**

\_\_\_\_\_  
**Actor Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Guardian Name (PRINTED)**

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**