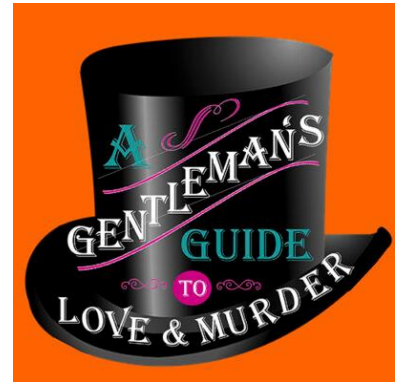




AUDITION PACKET



Thank you for auditioning for SVCT's 2024 Production of A GENTLEMAN'S GUIDE TO LOVE AND MURDER

Monty Navarro, a distant heir to a family fortune, sets out to speed up the line of succession by using a great deal of charm... and a dash of murder. Can he knock off eight unsuspecting relatives without being caught and become the ninth Earl of Highhurst? And what of love? Because murder isn't the only thing on Monty's mind. A murderous romp filled with unforgettable music and non-stop laughs, *A Gentleman's Guide to Love and Murder* was the winner of four 2014 Tony awards, including Best Musical.

SHOW DATES: Friday, 4/26/24 8PM Saturday, 4/27/24 8PM Sunday, 4/28/24 2PM

Saturday, 5/4/24 2PM Matinee Sunday, 5/5/24 2PM Matinee

Saturday, 5/11/24 **DOUBLES DAY** (2PM Matinee & 8PM Evening)

Sunday 5/12/24 2PM (Matinee)

Friday, 5/17/24 8PM Saturday, 5/18/24 8PM Sunday, 5/19/24 **STRIKE 9AM-3PM**

REHEARSALS: Sunday, February 11, 2024 – Orientation and table read
Sundays 6-9PM
M-TH 7-10PM

All rehearsal conflicts must be communicated within the audition packet.

****AFTER FILLING OUT THIS PACKET, PLEASE UPLOAD AND EMAIL TO; INGRID.ROTTMAN@EVC.EDU**

Actor Name: _____ **Preferred Pronoun:** _____

Email: _____

Phone: _____

AUDITION PREPARATION

Complete this Audition Packet in full and bring it to the audition with a head shot (3" x 4" max).

- **Prepared Vocal Portion**
- Please prepare 32-48 bars of a song that showcases your vocal range and acting ability. An accompanist will be provided. Pre-recorded music is also allowed. your song should be in the style of the show, with sheet music, and in the correct key.
- If you are unable to make either audition date, virtual auditions will be accepted through November 6th at tressa.bender@gmail.com.
- Please provide complete and accurate conflicts. Performers must be available for all shows and "Heck" Week.
- **Choreography Portion**
- Our choreographer will teach a short dance routine so actors should wear clothes they can easily move in and comfortable, laced shoes or jazz dance shoes.
- **Script Reading:** No monologue is needed but actors *may* be asked to read from our script.

AUDITION DETAILS

The Warehouse will open at least 45 minutes prior to the audition start time and we plan to start auditions promptly. Therefore, please **be respectful of our Volunteer Staff and others auditioning by arriving early and being prepared.**

❖ The **Audition Panel** will be comprised of: Tressa bender (Director), Mark Wong (Vocal Director), Kat Ares (Choreographer) and Ingrid Rottman (Producer).

❖ **CALLBACKS:** Callbacks are held at the SVCT Warehouse on

16840 Joleen Way, Bldg G2, Morgan Hill, CA 95037

Callbacks are by invitation only on **SUNDAY, NOVEMBER 12, 2023 from 6-9**

If asked to return, you will be provided with a time to arrive. (**Callbacks are not indicative of casting and not all auditioners will be needed for callbacks**).

CAST LIST: Cast List will be posted on the window at the rehearsal warehouse, on www.SVCT.org, and on South Valley Civic Theatre's Facebook page. Some roles may be communicated directly by the Producers.

SVCT's Gentleman's Guide to Love and Murder

Audition Number
 (assigned on arrival)

PLEASE PRINT NEATLY:

AUDITIONER NAME
 Address: _____

****Parent Email:** _____
****Parent Cell:** (_____) _____ - _____
**** IF UNDER 18 YEARS OLD, PARENT CONTACT INFORMATION IS REQUIRED****
 Height: _____ Weight: _____
 Age: _____ Male Female
 Grade in 2019-2020 School Year: _____
 (Circle) T-Shirt Size: CHILD ADULT
 S M L XL XXL

Attach a 3" x 4"
 (or smaller)
 Head Shot here.

Show Experience: List Previous Show Experience (you may attach a resume)

SHOW	THEATER COMPANY	ROLE(S)	YEAR

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- **VOCAL RANGE:** ___ Unknown ___ Soprano ___ Alto ___ Tenor ___ Baritone ___ Bass
- **Are you CURRENTLY IN OTHER PRODUCTIONS? Where/when?** _____
- **FEMALE ACTORS - are you willing to play a male/boy role?** ___ YES ___ NO
- **ARE THERE ROLES YOU ARE NOT WILLING TO DO?** (i.e., lead, supporting, ensemble, specific character)? If not indicated, we expect you to accept any role offered with enthusiasm and dedication. **I WILL NOT ACCEPT THE ROLE OF:** _____
- **List any SPECIFIC ROLE(S) you would like to be considered for?** _____
- **List any SPECIFIC SKILLS/TRAINING:** _____
- **List any PHYSICAL LIMITATIONS:** _____
- **Are you AVAILABLE FOR CALLBACKS Sunday, 11/12/23 (6-9PM) if asked?** ___ YES ___ NO

All rehearsal conflicts must be communicated within the audition packet.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2/11 6-9pm	2/12 7-10pm	2/13 7-10pm	2/14 7-10pm	2/15 7-10pm	2/16	2/17 SET CONSTRUCTION 9am-3pm
2/18 6-9pm	2/19 7-10pm	2/20 7-10pm	2/21 7-10pm	2/22 7-10pm	2/23	2/24 SET CONSTRUCTION 9am-3pm
2/25 6-9pm	2/26 7-10pm	2/27 7-10pm	2/28 7-10pm	2/29 7-10pm	3/1	3/2 SET CONSTRUCTION 9am-3pm
3/3 6-9pm	3/4 7-10pm	3/5 7-10pm	3/6 7-10pm	3/7 7-10pm	3/8	3/9 SET CONSTRUCTION 9am-3pm
3/10 6-9pm	3/11 7-10pm	3/12 7-10pm	3/13 7-10pm	3/14 7-10pm	3/15	3/16 SET CONSTRUCTION 9am-3pm
3/17 6-9pm	3/18 7-10pm	3/19 7-10pm	3/20 7-10pm	3/21 7-10pm	3/22	3/23 SET CONSTRUCTION 9am-3pm
3/24 6-9pm	3/25 7-10pm	3/26 7-10pm	3/27 7-10pm	3/28 7-10pm	3/29	3/30 SET CONSTRUCTION 9am-3pm
3/31 6-9pm	4/1 7-10pm	4/2 7-10pm	4/3 7-10pm	4/4 7-10pm	4/5	4/6 SET CONSTRUCTION 9am-3pm
4/7 6-9pm	4/8 7-10pm	4/9 7-10pm	4/10 7-10pm	4/11 7-10pm	4/12	4/13 SET LOAD IN MANDATORY
4/14	4/15 NO CONFLICTS ALLOWED AFTER 4/13	4/16 TECH WEEK 7 - 10PM +	4/17 TECH WEEK 7 - 10PM +	4/18 TECH WEEK 7 - 10PM +	4/19 TECH WEEK 7 - 10PM +	4/20 TECH WEEK 6 - 10PM +
4/21	4/22 HECK WEEK 7 - 10PM +	4/23 HECK WEEK 7 - 10PM +	4/24 HECK WEEK 7 - 10PM +	4/25 DRESS 6PM CALL	4/26 OPENING 8PM SHOW 6PM CALL	4/27 8PM SHOW 6:30PM CALL
4/28 2PM MATINEE	4/29 X	4/30 X	5/1 <i>Possible pickup Rehearsal</i>	5/2 X	5/3 DARK	5/4 2PM MATINEE SHOW
5/5 2PM MATINEE	5/6 X	5/7 X	5/8 <i>Possible pickup Rehearsal</i>	5/9 X	5/10 DARK	DOUBLES DAY 2PM AND 8PM
5/12 2PM MATINEE	5/13 X	5/14 X	5/15 <i>Possible pickup Rehearsal</i>	5/16 X	5/17 8PM SHOW	5/18 8PM SHOW
5/19 STRIKE LOAD OUT CAST PARTY						

****PARENT/GUARDIAN TIP****

Make a copy or take pictures on your phone of your conflict dates so you have the information available for your easy reference.

PERFORMER/PARENT CONTRACT & PRODUCTION POLICIES

❖ We cannot change content provided by the publisher. Therefore, we reserve the right to cast based upon our discretion. **It is possible that NOT all those that audition will be cast.** Priority may be given to family members as well. You have a choice to participate or not. SVCT is committed to helping the performers grow in their craft while providing quality entertainment in the most professional atmosphere. We will communicate as frequently and timely as possible but please remember that we are volunteers.

❖ **CAST ATTENDANCE, PUNCTUALITY & REHEARSAL REQUIREMENTS:** Performers should assume that they will be needed at every rehearsal unless advised otherwise. We will try to distribute the rehearsal schedule one week in advance but we may have to adjust. Actors are to attend all rehearsals for which they are scheduled and they are to remain at rehearsals until the rehearsal is completed or they are excused. Actors should be not just on time- **they should be at least 5-10 minutes early and ready to start promptly.** Performers will communicate directly to the producer(s) if actors will be late or miss rehearsal due to illness. Do not rely upon others to make this communication. Actors that are habitually late to rehearsal, miss rehearsals without contacting the producers, or significantly change their rehearsal conflict schedules after casting are subject to disciplinary measures (role reduction, removal from the show, etc.) at the director's discretion. **Tech Weeks (3/24 – 3/30) and Heck Week (4/1 – 4/4)** attendance is mandatory, no exceptions will be made without previous consent before casting. Tech Week and Heck Week rehearsals will likely be 6pm–10pm but **could run longer**, so please be prepared.

❖ **SIGN-IN SHEETS:** Actors should sign in and out of every rehearsal. Volunteer Sign-In sheets to track your family's hours will be at pre-show opportunities & and Sign-Up Genius will be used once the show begins.

❖ **REHEARSAL DROP-OFFS:** Minor actors should not be dropped off unless a staff member is present and the warehouse is open. We do not want your young actor waiting outside the warehouse without an adult present.

❖ **ORIENTATION/ 1ST CAST MEETING ON SUNDAY, 2/11/24 AT 6PM:** All cast members and one parent/guardian per family of minor actor must attend the first meeting. Fees are due at the first meeting unless arrangements are made with the Producer before the meeting. Scripts will not be assigned until a deposit is received.

❖ **PARTICIPATION REQUIRED:** Volunteers are an essential component of our show. We therefore require **VOLUNTEER HOURS** with each family providing a \$250 check at the intro/read through meeting which will be held (not cashed) as a deposit toward this responsibility. After casting is complete, families will receive a Welcome Packet with a Volunteer Sign-Up sheet. We anticipate an obligation of 25-40 hours per family but the exact hours will be determined after the casting is complete and we have a definitive number of families. There are many areas to help and adult family (siblings, friends, neighbors, etc.) are welcome to help fulfill your obligation. Families can also elect to have their \$250 check immediately cashed to buyout of this option- please let the production team know if that is the case. **IF PARTICIPATION HOURS ARE NOT COMPLETE BY MOVE-IN, THE \$250 PARTICIPATION HOURS CHECK WILL BE CASHED AFTER 3/23/24. VOLUNTEER HOURS WILL NOT BE PRORATED.** If you are concerned about the volunteer requirement and the buyout is not an option for your family contact the Producers- there are many ways in which you can fulfill these volunteer hours and this will help ensure fair participation for all!

OTHER FEES TO BE AWARE OF

❖ **COSTUMES*:** Costumes are provided by SVCT, however, undergarments, hosiery, shoes, stage makeup and any other item that will be actor-specific or deemed personal may be requested by the costumer for the actor to provide at the actor's expense. The Costumer has the ultimate discretion on costumes and actors should wear what they have been asked to wear.

❖ **SCRIPTS*:** A script deposit of \$25 will be collected and held until the script is returned prior to Opening Night. We must collect the deposit check before a script will be issued.

❖ **CAST PARTY*:** The amount for actors to attend will depend upon the venue chosen and would be collected once planned. Cast party fees are typically anywhere from \$10-\$30 or simply a potluck dish. If you or your family would like to host the cast party, please contact the Production Staff after casting.

❖ **DVD*:** If we are granted approval to record one of our performances.

❖ **COMMUNICATIONS:** Rehearsal schedules and general announcements, will be uploaded onto the private SVCT Gentleman's Guide Facebook group and emailed to all email addresses provided. Rehearsals are **SUBJECT TO CHANGE (and sometimes with short notice)**, so please check Facebook and your email daily.

❖ **REHEARSAL & SHOW BEHAVIOR:** Staff will speak with cast members creating disruptions and parents will be notified if the behavior persists. During rehearsals actors are to remain quiet and respectful of Staff and castmates and respect the property of both SVCT and castmates. (This includes but is not limited to NOT TOUCHING PROPS ASSIGNED TO OTHERS). Actors who continuously create problems or disruptions during rehearsals or performances may be removed from the show at the Director and Producer's discretion.

❖ **SHOW READINESS:** Actors must be "off book" by the Director's deadline and are expected to progress with rehearsals to the best of their ability by working at home as needed. The Director has sole discretion to act as they deem necessary for actors whom are not ready for the show. This can include preparing an understudy or even a replacement. NOBODY wants this to happen so please stay on track!

❖ **CONTROLLED SUBSTANCES:** SVCT **prohibits** the presence of and/or being under the influence of any mood-altering substances, (legal or illegal), including alcohol, prescribed and other medications, and illegal and illicit substances during all rehearsals, previews and performances. Those who in the judgment of the Director, Producer or Staff Member supervising the activity are clearly cognitively or physically impaired either by alcohol or some unknown substance to the degree that that they are disruptive and/or a potential threat to their own safety or the safety of any minor under the supervision of SVCT will face disciplinary action. The discretion of such actions falls upon the Director and Producer and may include, but are not limited to, the removal of individual(s) in an "altered state" with alternative pick-up's to be arranged to the best of our ability for impacted adults and actors. Regardless of whether it is an actor or parent/guardian who appears to be in an altered state, please note a possible outcome of the actor's removal from the show as such behavior has the detriment of affecting not just the actor but the entire Cast, Crew & Staff.

❖ **THOSE AUTHORIZED BACKSTAGE:** Once we move to the Morgan Hill Playhouse, from the first tech week rehearsal until set-strike, the only people permitted backstage are Staff, backstage and technical Crew. All other visitors backstage is strictly prohibited, even if the performance has ended that day. "Visitors," including parents and other family not working backstage, are not allowed AT ANY TIME. If you need to contact your actor, please see a lobby crew member. Producers have the discretion to authorize backstage personnel but this will be on a case-by-case basis as needed. More details at Set Move-In.

❖ **TICKETS:** Tickets will be made available via the link on www.svct.org. If you are new to SVCT, we do not require you to sell tickets but please tell your friends and family and market our show on social media! SVCT's Opening Night tradition is a Cake and Punch Reception after the show for our cast, staff, and theatre patrons.

❖ **AUTHORIZATION AND CONSENT FOR MEDICAL TREATMENT:** I (We), the undersigned, do hereby authorize representatives of SVCT to serve as agents for the undersigned to consent to any medical or surgical diagnosis or treatment and hospital care which is deemed advisable by medical staff of any hospital licensed by the State of California whether such diagnosis or treatment is rendered at the office of said physician or at said hospital or some other site. This waiver applies only in the event that neither parent/guardian can be reached in the case of an emergency.

❖ **IN CASE OF EMERGENCY PLEASE CONTACT:** _____

Relationship: _____ **Phone Number:** _____

❖ **Allergies/Special Health Considerations:** _____

❖ **Insurance Company:** _____ **Policy#** _____ **Hospital:** _____

❖ **HOLD HARMLESS:** I/We understand and agree that SVCT will not be held responsible for injuries which occur to self/child/family members while attending or participating in any SVCT function. This authorization shall remain valid for the duration of the production. For the safety of my actor/myself as well as others, I have disclosed any and all medical information regarding the performer. I understand that failure to disclose any of the above information could result in my actor's/my exclusion and/or dismissal from the production.

❖ **Advertising/Promotional Release:** I agree to allow my actor's or my image in photographs or video to be used for audition reference, in promotional materials and/or other SVCT activities.

No, please do not use my/my performer's image or video.

❖ **Vaccination Considerations for Auditions & Participation in SVCT Productions**

South Valley Civic Theatre is committed to preserving the safety of our staff, cast, crew and audience members. To that end, and in accordance with CDC and Santa Clara County Department of Health Guidelines, all staff, cast and crew members may choose to either disclose their fully vaccinated status or follow a mask protocol or testing protocol. South Valley Civic Theatre reserves the right to alter or adjust this policy as needed. We thank you for your support of community theatre.

Personal Health Screening for Covid-19 Symptoms required prior to **EVERY REHEARSAL**. Please use the QR Code provided in communications **BEFORE** you head over to the rehearsal space each day you are called. It is **required** that **ALL staff, cast and crew** to complete the self-assessment **EVERY** time prior to entering the space. It's a very quick questionnaire and will take you less than one minute to complete.

❖ I (We) have read the **Performer/Parent Contract & Production Policies** (copies available upon request to the Producers) and understand what will be required of me and my performer(s) in this production (e.g., show content, show dates, rehearsals, and participation hours).

Actor Name (PRINTED)

Actor Signature

Date

Parent/Guardian Name (PRINTED)

Parent/Guardian Signature

Date